

J Student Interns:

Wait, They're Not Students?

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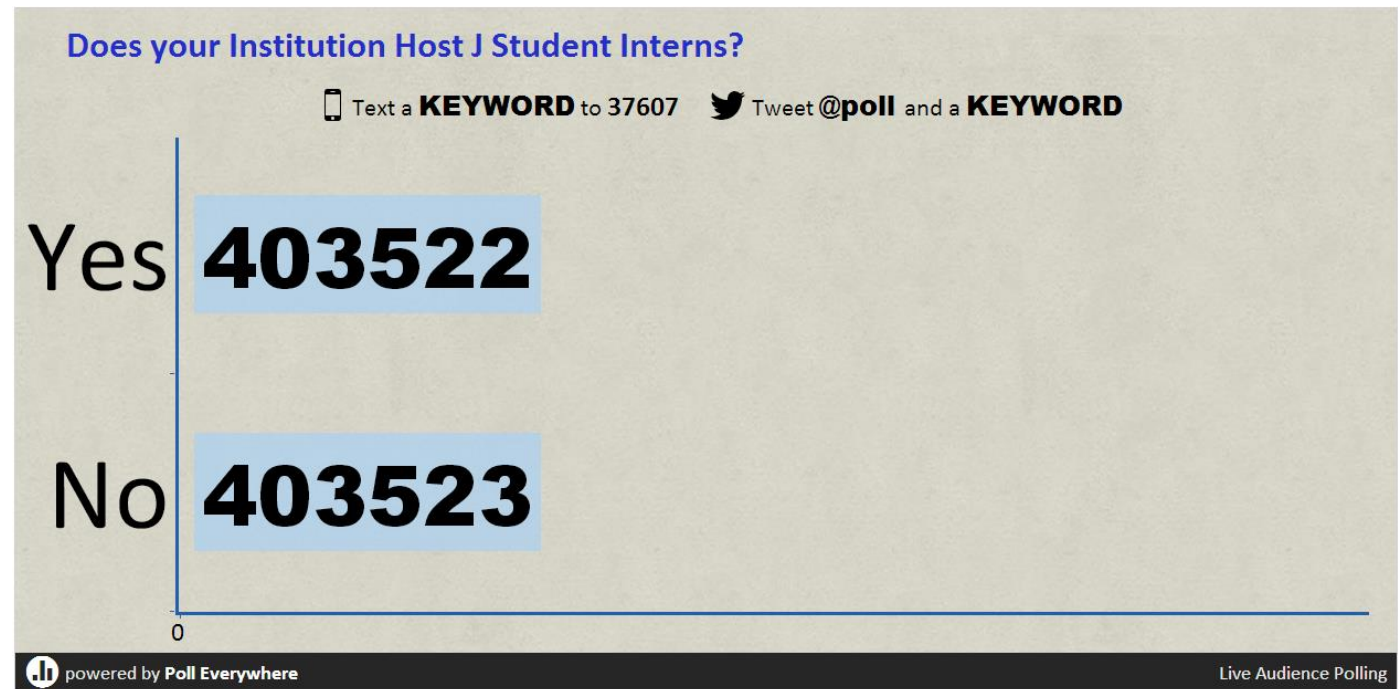
Poll: Do you Host J Student Interns?

* [Open Poll Now](#)

* Text

* YES: 403522 to 37607

* NO: 403523 to 37607



What is a J-1 Exchange Visitor?

- * A foreign national temporarily in the U.S. under the U.S. Department of State
- * **Purpose:** Educational and Cultural Exchange
- * **Expectation:** Return to home country at end of program

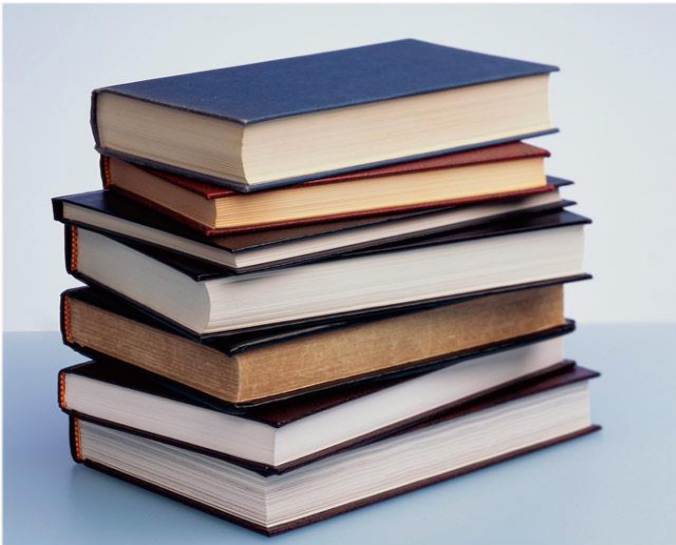
What is the J Student Intern Category?

- * Offered to **graduate** and **undergraduate** students whose U.S. internship/practical field experience will **fulfill** the educational **objectives** for his or her current **degree program** at his or her home institution.
- * Not eligible to enroll in, or audit, classes during their internship program.

Work-Based Learning Program

* Internship is a structured work-based learning program that focuses on:

Academics



Techniques



Culture



Qualifications of Student Intern

- * Be currently enrolled, in good academic standing, in an accredited postsecondary academic institution outside the United States.
- * Confirm that the internship will "fulfill the educational objectives for his or her current degree program at his or her home institution." [22 C.F.R. § 62.23(i)]
- * Be invited by the institution and have institution listed as sponsor on the Form DS-2019.

Department Responsibilities

- * **Verify the intern's English language ability**
- * **Provide an outline of the training plan for the intern**
 - * Goals and Objectives
 - * Skills
 - * Chronology or syllabus of training
 - * Method of evaluation

Department Responsibilities Cont.

- * Must be full time internship, work-based learning
- * Ensure that the student is not placed in an unskilled or casual labor position.
- * Ensure that the student intern is not in a position that involves more than 20 percent clerical work.

Funding Requirements



- * The internship may be with or without wages, however the student must provide evidence of funding (\$1800/month)
 - * Travel,
 - * Health insurance,
 - * Living Expenses

Comparing Processes

UGA

- * **Placement?** Not involved
- * **Request:** Department initiates the Student Intern request through Formsite. Student Intern completes separate request form.
- * **DS-2019 & DS-7002:** ISSIS creates after receiving completed request forms.
- * **Fee:** \$300
- * **Processing time:** 30 days

Georgia Tech

- * **Placement?** Not involved
- * **Request:** HR Coordinator initiates through iStart.
- * **DS-2019 & DS-7002:** OIE creates after completed request and Export Control approval by Legal Affairs.
- * **Fee:** \$325
- * **Processing time:** 60 days

DS-7002 Signatures

The form requires several original signatures prior to final paperwork issuance

CONTRACT AGREEMENT

I understand that false certification may subject me to criminal prosecution under 18 U.S.C. 1001, which reads: "Except as otherwise provided in this section, whoever, in any matter within the jurisdiction of the executive, legislative, or judicial branch of the Government of the United States, knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or device a material fact; makes any materially false, fictitious, or fraudulent statement or representation; or makes or uses any false writing or document knowing the same to contain any materially false, fictitious, or fraudulent statement or entry; shall be fined under this title or imprisoned not more than 5 years, or both."

NOTE- Sponsors will not enter into any contracts, issue Forms DS-2019, or allow a Trainee/Intern to begin a training/Internship program until all three parties have executed this Training/Internship Placement Plan and proof of the Insurance required under 22 CFR 62.14 is on file with the sponsor.

Trainee/Intern- I hereby acknowledge that I have reviewed, understand, and will follow this Training/Internship Placement Plan.

Trainee/Intern Signature

Date (mm-dd-yyyy)

Intern

Supervisor- I certify the following:

1. I have reviewed and approved and will follow this Training/Internship Placement Plan;
2. I will adhere to all applicable regulatory provisions that govern this program (22 CFR Part 62);
3. I will conduct the required periodic evaluations of trainees/interns; and
4. I will notify a designated sponsor contact (1) regarding any concerns about, changes in, or deviations from the Training/Internship Placement Plan; and (2) in the event of an emergency involving a trainee/intern.

Supervisor Signature

Date (mm-dd-yyyy)

Supervisor

Sponsor - I certify as the sponsor that the attached Training/Internship Plan is approved and that:

1. Sufficient resources, plant, equipment, and trained personnel will be available to provide the specified training/Internship program;
2. Continuous on-site supervision and mentoring of trainees/interns will be provided by experienced and knowledgeable staff;
3. Trainees/interns will obtain skills, knowledge, and competencies through structured and guided activities such as classroom training, seminars, rotation through several departments, on-the-job training, attendance at conferences, and similar learning experiences, as appropriate in specific circumstances;
4. Trainee/interns will not displace full- or part-time or temporary or permanent American workers or serve to fill a labor need, and the positions that trainees/interns fill exist solely to assist them in achieving the objectives of their participation in training/Internship programs; and
5. Training/Internship programs in the field of agriculture meet all the requirements of the Fair Labor Standards Act, as amended (29 U.S.C. 201 et seq.) and the Migrant and Seasonal Agricultural Worker Protection Act, as amended (29 U.S.C. 1801 et seq.).

Sponsor Signature

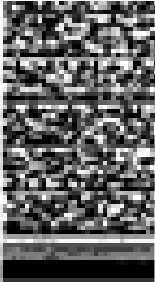
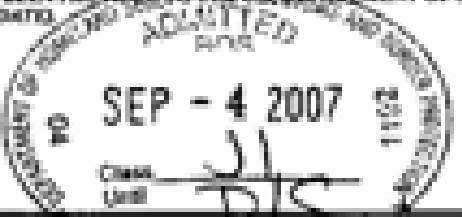
Date (mm-dd-yyyy)

Program Sponsor

Program Sponsor Name

Program Number

DS-2019

To (mm/dd/yyyy): 03-31-2008	42.0101	Pursuing Bachelor's degree as a double major in Psychology and Economics	
<p>2. During the period covered by this form, the total estimated financial support (U.S. \$) to be provided to the exchange visitor by:</p> <p>Current Program Sponsor Funds : \$30,000 Personal Funds : \$20,000 Total : \$50,000</p>			
<p>4. U.S. DEPARTMENT OF STATE / INS USE OR CERTIFICATION BY RESPONSIBLE OFFICER THAT A NOTICE FROM COPY OF THIS FORM HAS BEEN PROVIDED TO THE U.S. DEPARTMENT OF STATE (INCLUDE DATE)</p> 	<p>1. Shohreh Barrie</p> <p>Name of Official Preparing Form</p> <p>415 South Street Boston, MA, 02454</p> <p>Signature of Responsible Officer or Alternate Responsible Officer</p>		<p>Alternate Responsible Officer</p> <p>Title</p> <p>781-736-3480</p> <p>Telephone Number</p> <p>08-14-2007</p> <p>Date (mm/dd/yyyy)</p>
<p>5. Statement of Responsible Officer for Continuing Officer (FOR EX-CHANGE OF PROGRAM)</p> <p>Effective (mm/dd/yyyy): _____ Transfer of this exchange visitor from program number _____ sponsored by _____ to the program specified in item 1 is necessary or highly desirable and is in conformity with the objectives of the Mutual Educational and Cultural Exchange Act of 1961, as amended.</p>			

Check-In & Orientation Process

UGA

- * Check-in electronically through iStart
- * Orientation offered once a week



GT

- * Check-in electronically through iStart
- * Orientation offered twice a month

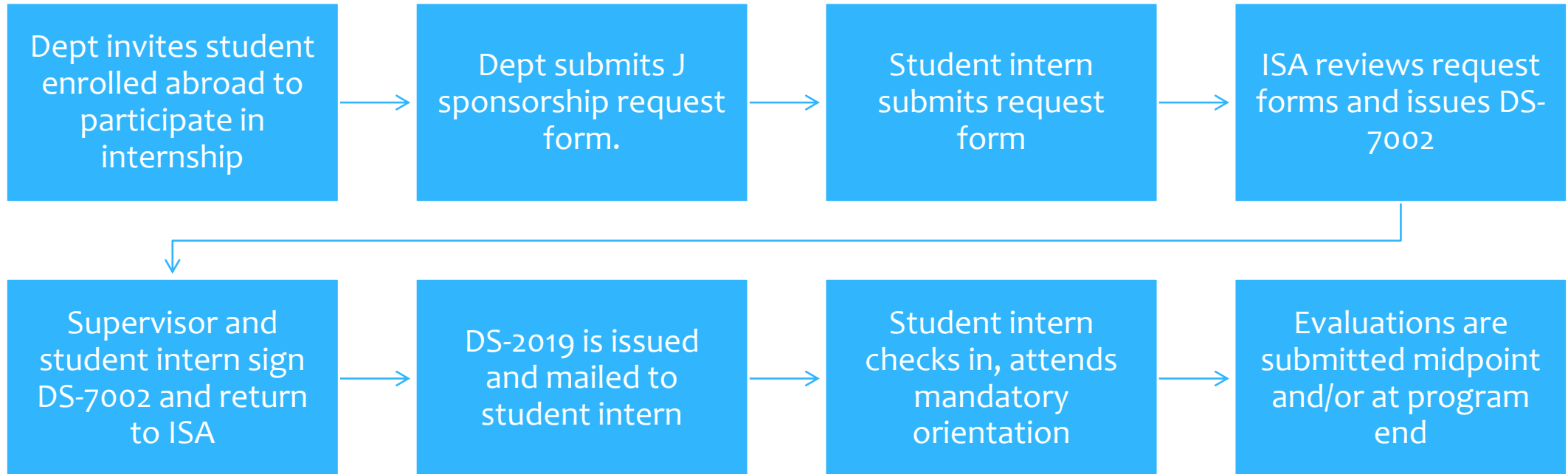


Evaluations

- * All interns and supervisors must do a concluding evaluation
 - * Midpoint evaluation for programs longer than 6 months

- * Program sponsor must retain evaluations for 3 years [22 C.F.R. § 62.23(i)(5)]

Summary



Trends & Challenges

Trends

- * Sponsoring interns that work off-site
- * Cultural Activities and the J Exchange Visitor
- * Returning as a degree-seeking student

Challenges

- * Level of technology & iStart Training
- * HR Coordinator/PI Relationship
- * Internship contract requests

Questions & Comments