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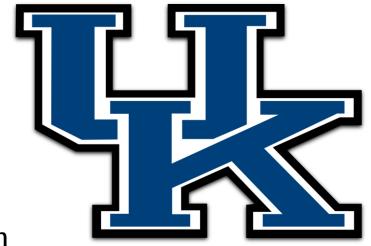
Study Abroad Program

Introduction

Our jobs are not to simply put students on a plane and send them to a foreign location.

We are not simply travel agents nor focused on the tourism industry.

Our jobs are to provide our students with an *enriching*, *life-changing opportunity*.



851 independent study abroad providers (StudyAbroad101.com, 2015)

Education abroad programs are being bombarded with solicitations. (University of

Kentucky Education Abroad International Center, 2019)

Mission Statement

Chattahoochee Technical College Study Abroad mission statement:

We are academically focused on providing *cultural and historical* essential learning experiences, developing *international perspectives*, and building a well-educated, *globally competitive* workforce.



Outside the Pantheon (CTC IGGY, 2018)

Key Components

Three key components to choosing a third-party travel vendor:

- Can they meet your *mission*?
- Do they have everything needed for *risk management*?
- What are the (hidden) costs?



Private or Matched

Questions:

What happens if your private group doesn't "make"? Is there an option to switch to matched?

- Time of Travel
- Customization of Tour
- Paying the Difference



Checking-In in Valencia (CTC SPAM, 2017)

Cancellation Policies

Question:

Under what circumstances can a traveler cancel and receive a refund?

- Refundable vs. Nonrefundable
- Traveler Swap
- "No Questions Asked" Refund Policy



Insurance

Question:

Has the institution's attorney or risk management department reviewed to see if there is enough coverage?

- College Coverage
- Emergency Contact Person
- Transfer the Risk to the Vendor



Before the Crash (Barcelona, 2015)

Emergencies

Question:

Is there an emergency plan?

What to Consider:

- Point of Contact in Host Country(ies)
- Unforeseen Circumstances
- Ejected Students

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Volcanic ash from Iceland closes British airports

All flights to British airspace have been suspended after ash caused by eruption of a volcano in Iceland forced air traffic controllers to restrict takeoffs and landings.



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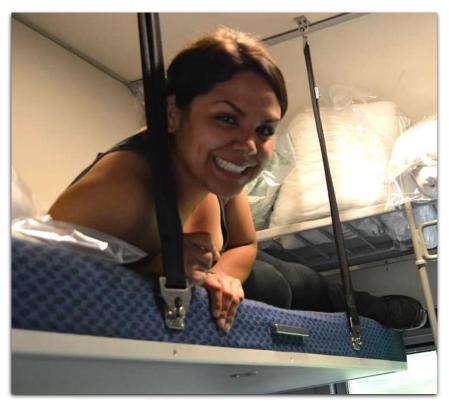
Hundreds of flights have already been cancelled, and airports in Scotland

Rooming

Questions:

Own bed guarantee? How many students per room? What is the policy of students and staff/faculty rooming together?

- Private Travel vs. Matched Travel
- Accommodations meet expectations
- Policies on Harassment, Assault, Drug Use, etc.
- Over 30? Over 24? Mandatory room supplements



Overnight Train (CTC LoPFAR, 2015)

Scholarships and Discounts

Question:

What are offered in the way of student traveler scholarships?

- Realistic Expectations
- Alternative Funding Options
- Discounts
- Application of "Travel Points"



Itinerary

Question:

How much leeway do you have in altering the planned itinerary, and if you do change it, who pays for it?

- Close Look at the Itinerary
- Training and Orientation Materials
- Academic Goals and Opportunities



Intercultural Exchange (CTC SPAM, 2017)

Costs

Questions:

What all does the cost cover? Are all meals included? Tipping? "Supplements"?

- Deadlines, Penalties, Fees
- "Land Only" Option
- Airfare and Other Transportation
- Repeat Traveler Incentives



Group Leader Incentives

Questions:

Are there incentives to using specific vendors? What about for being Group Leader?

- Training Overseas
- Continuing education and networking opportunities
- Marketing and promotional materials



Eiffel Tower (Training in Paris, 2018)

Vendor Reputation

Question:

Have you done your research?

- Read Reviews
- Speak with other Colleges
- Examine Licenses, History, and Reputation



"He who asks a question remains a fool for five minutes. He who does not ask remains a fool forever." - Chinese Proverb

Questions? What are yours?

For more information, please contact us at: Study.Abroad@ChattahoocheeTech.edu

Resources

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